

## Person Specification Teaching and Learning Support Assistant

ATTRIBUTES/REQUIREMENTS	ESSENTIAL	DESIRABLE
<b>EDUCATION, QUALIFICATIONS AND VOCATIONAL TRAINING</b>	<ul style="list-style-type: none"> <li>Educated to at least GCSE level including a good level in English and Maths.</li> <li>Willingness and ability to obtain and/or enhance qualifications and training for development in the post.</li> </ul>	<ul style="list-style-type: none"> <li>NVQ Level 2/3 in Childcare or Primary Education or equivalent relevant qualification.</li> <li>Positive Handling Training.</li> <li>First Aid Certificate.</li> </ul>
<b>RELEVANT EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Experience working in a primary education setting.</li> </ul>	<ul style="list-style-type: none"> <li>Working with children with SEN/ASD.</li> </ul>
<b>KNOWLEDGE AND SKILLS</b>	<ul style="list-style-type: none"> <li>Excellent numeracy, literacy ICT and communication skills.</li> <li>Working knowledge of Foundation Stage or Primary National Curriculum, with knowledge of SEN.</li> <li>Child Protection and Safeguarding Procedures.</li> <li>Understanding the principles of child development.</li> <li>Ability to relate well to children and adults.</li> <li>Ability to meet the physical demands required of the job.</li> </ul>	<ul style="list-style-type: none"> <li>An interest in creative arts.</li> <li>Codes of Practice and Legislation, applicable in school.</li> <li>Working knowledge of SEN Code of Practice/policies and Legislation.</li> <li>Health and Safety Legislation.</li> </ul>
<b>PERSONAL CHARACTERISTICS</b>	<ul style="list-style-type: none"> <li>Positivity, personal resilience, and flexibility.</li> <li>Good organisational skills and to be able to work as part of a team.</li> </ul>	
<b>CONTRA-INDICATORS</b>	<b>A satisfactory record check being undertaken by the Disclosure and Barring Service.</b>	

The Trust may, should the need arise and on giving you reasonable advance notice, require you to transfer to another place of work within The Hawksmoor Learning Trust.